



ST MICHAEL'S COLLEGE

Bursary Programme

Ratified by Board of Management of ST Michael's College Senior School (Hence forth referred to as the Board) on 11 April 2016

The number of places to be awarded on the Social Inclusion Programme for each academic year shall be determined annually by the Board.

Details of the programme and the process of applying for a bursary is outlined in this document

Mission Statement

St Michael's College Mission Statement summarised in the three words - **Believe, Belong, Become** highlights the goal set by the school to create an environment in which the whole school community can achieve its potential in a friendly and caring atmosphere. The College believes that all students, parents and teachers are entitled to be treated fairly. St. Michael's recognises this in relation to the affect of important educational decisions on the lives of its students, especially concerning Admission, Attendance, Inclusion and Assessment and Provision for students with Special Educational Needs.

Bursary Programme

In line with our Mission Statement, the College provides an independently funded Bursary Programme. The vision is that boys of less fortunate economic backgrounds and circumstances have the opportunity to benefit from a **Spiritual Education** to help them realise their potential and to become agents for social change, not only within their local community, but also in the wider world. The College believes such a Bursary benefits the recipients and the whole College community.

The Bursary Programme is independently funded by the entire St Michael's Community, including parents. In addition, the College seeks contributions from a wide variety of sources in the commercial arena. The programme provides a number of approved Board of Management places on an annual basis. Numbers are restricted by the resources at the Board's disposal to support the programme. The Programme is an integral component of the College's ethos and commitment to Development Education serving as a lived example of the challenge of the school's motto - "Who is like unto God".

PROCESS FOR A STUDENT APPLYING FOR A BURSARY

Number of Places

The Board of Management of the College shall annually determine the number of places reserved through the Bursary Programme. This programme is for students who could not otherwise attend the College due to their family's financial challenges. Application does not mean automatic right to enrolment. The Board of Management reserves the right to give final approval to the successful applicants. In the event of the number of applications exceeding the number of bursaries available, the Board of Management will decide who most accurately fulfil the criteria for selection.

Application Criteria

Applications for a Bursary must meet Criteria 1 and 2 as well as some of the other criteria set out below:

1. Family income should not exceed the following limits.(Gross)

Less than 4 dependent children	€48,811
4- 7 dependent children	€ 53,637
8 or more dependent children	€58,230

Dependent children are those under 16 years or over 16 and in full time education, or medically certified as permanently unfit for work

2. Applicant has a demonstrable interest in academics, music, or sports that they believe will be nurtured and fostered in the College.
2. Family has a Medical Card or GP Visit Card.
4. Family receives a Means Tested Social Assistance Payment
5. Single Parent Family.
6. Applicant family has an easily discernible financial barrier to the paying of school fees.
7. The applicant is currently attending a DEIS school.

1. Commitment of Parents and Guardians of Applicants

The College wishes to see in the parents / guardians of applicants a strong support for the Mission Statement of the College. A commitment to the values embodied in the Statement and a willingness to involve themselves as parent(s) / guardian(s) in the life of the school is essential.

Especially important is evidence of a commitment to the promotion of the faith, a desire that their son develops his spiritual values and grows in concern for others. In the senior cycle (including Transition Year), students will be offered a wide choice of opportunities that challenges them to think, reflect, discuss, pray and act upon what they believe. The College would like parents / guardians to be enthusiastic in supporting their son's participation in this programme.

2. Commitment of the Applicant

A primary consideration to be ascertained is whether or not the boy himself wants to attend St Michael's College. Research from similar programmes has shown that a boy who really wants to go to his local school and is forced by his parents/ guardians to avail of a Bursary may end up unhappy and not reach his full potential. This is not a desired outcome. Therefore it is important that the boy himself must express a desire to attend the College.

Students who have a desire to attend and apply themselves to their studies will benefit most from what the College has to offer. St Michael's College is a school that places a high value on good academic performance and boys are expected to work to the best of their ability to fulfil their academic potential.

Students who become involved in the College's extra-curricular activities are more likely to enjoy their time in the College. The College offers a rich and diverse programme of extracurricular activities including drama, choir, sport and music and there are a variety of clubs in the College. The College operates on the principle of mutual respect. Students will find that they are gradually treated more and more as adults as they progress through the school. Boys who are respectful, concerned for the well-being of others and generous of spirit, make for the happiest students at St Michael's College.

Written Application

Expression of interest for enrolment through The Bursary Programme may be made by way of written application. The **College's Bursary Programme Application Form** (see appendix 1) may be obtained from the College's Development Office Email: developmentoffice@stmichaelscollege.com or Telephone 01 2189400.

It is important that all of the application details, and documents requested are submitted with, the application form. Parents may submit additional information other than that required by the College. All information submitted will be treated in the strictest confidence.

- **Time Frame for Applications**

Written application on the **College's Bursary Programme Application Form** should reach the College on or before **October 30th** in year the applicant is in his **FIFTH CLASS** in his primary school. For example application forms must be completed and returned to the Admissions Office at the school address by October 30th 2016 for enrolment in September 2018. Acknowledgement of receipt of application will be forwarded to Parent(s)/Guardian.

* Please note consideration of late applications will only be given in extenuating circumstances.

Early Applications

No priority is given to those who apply earlier than others.

- **Application Interview/Meeting**

An applicant who most appropriately meets the criteria for the available places, along with his parent(s)/Guardian(s), will meet two delegates of the Board in the applicant's home. This meeting will take the form of an interview and information dissemination process.

- **Confirmation of application**

Should both parties agree that the College is a suitable environment in which the boy should pursue his second level education, the parent will complete the standard enrolment application form. It must be noted that this is not an entitlement to a place in first year.

It is at the discretion of the Board to offer a Bursary to an applicant. As the Board is the final arbitrator. There is no appeal process.

Offer of a bursary.

All bursaries are for a six year period covering fees and miscellaneous expenses, books, uniform and classroom materials are not covered under the bursary programme. Other expenses will be at the discretion of the Board of Management. In the event of a professional assessment being required the Bursary Programme funds will cover such expenses. The ultimate financial value of any Bursary is strictly confidential between parents, the Principal the Board of Management. Pupils will not be told the size of the awards. The board of management makes the offer of the bursary places to the parents of the suitable applicants.

- **Confirmation of Acceptance of Offer of a Bursary.**

Applicants who are being offered a bursary place will be invited to –

- confirm, in writing, acceptance or otherwise within 14 days of the posting of the offer.

Failure to accept the place in writing within 14 days will result in the place being forfeit.

Parents / guardians of all applicants who have accepted places In St Michael' s College will be invited to a meeting before the end of that school year the purpose of which is to provide all relevant information regarding their son's induction into First Year.

Information

The Chairman of the Board of Management (Mr. Patrick Sheridan) and the Principal (Mr Tim Kelleher) will be happy to clarify any further matters arising from the policy.

admin@stmichaelscollege.com

St Michael's College Bursary Application

Applicant Information

Student Name:

Date of Birth:

PPSN:

Current address:

Mother's Name:

Mobile:

Home Number:

Current Address:

Email:

Father's Name: :

Mobile:

Home Number: :

Current Address:

Email:

Current School:

Present Class:

Address:

Contact Person:

Phone:

References:

Please forward two written references supporting your application. One of which should be the principal of your present school.

Name:

Contact Number:

Name:

Contact Number:

Statement of Boy:

Why would you like to attend St Michael's College?

Signature: _____ Date: _____

Statement of the Parent(s)/Guardian(s).

Why would you like your son to attend St Michael's College?

Signature: _____

Date: _____

